

TOWN OF FLORENCE

NOTICE OF INTENTION TO AMEND THE TOWNWIDE FEE SCHEDULE

NOTICE IS HEREBY GIVEN THAT at Regular Meeting of the Town of Florence Council to be held in the Town Council Chambers, 775 N. Main Street, Florence, AZ 85132, at 6:00 p.m., it is the Council's intention to amend the Townwide Fee Schedule effective September 7, 2021, for certain Townwide fees. This item will appear on the action portion of the Council agenda to allow an opportunity for public comment.

Town of Florence						
Summary of Proposed New or Modified Fees						
General Fund						
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Department/Division						
Administration						
	Certified Copies	General Public	\$0	\$5.00	Equipment use/employee time recovery	Other City Fee Ranges:
Town of Florence						
Summary of Proposed New or Modified Fees						
General Fund						
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Department/Division						
Business License/Permits						
	Restaurant retailer, no liquor sales	Business	\$0	\$50.00	Add new category for Restaurant	Other City Fee Ranges:
	Mobile Food Unit	Business	TBD	\$50.00	Removing Mobile Food Unit/Truck Category and Add to permits	
	Annual Fee for Temporary Businesses	Business	TBD	\$0	Remove from Schedule	
	Medical Marijuana - Annual Business License Application/Investigation Fee	Business	\$500	\$0	Proposition 207, the Safe and Smart Arizona Act, was passed by Arizona voters on November 3, 2020, legalizing marijuana for non-medical adult use in Arizona. The law was certified by the Governor and took effect on November 30, 2020. Due to the change in the law, it is necessary for the Town to revise its Fee Schedule to be in compliance with the law	
	Medical Marijuana - Annual License Fee Per Employee	Business	\$250	\$0		
	Medical Marijuana - Annual License Fee	Business	\$250	\$0		
	Medical Marijuana - Business License Annual Fee	Business	\$0	\$250.00		
	Marijuana - Manufacturer/Testing Facility	Business	\$0	\$1,250.00		
	Marijuana - Investigation Fee	Business	\$0	\$500.00		
Town of Florence						
Summary of Proposed New or Modified Fees						
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Department/Division						
Street Light Improvement Districts (SLID)						
	Street Light Improvement District	Developers	\$0	\$4,000.00	The Street Light Improvement District has been in effect since 2005, and there has been a long-standing policy and procedure for SLIDs that was missed in the Fee Schedule.	City of Buckeye \$3,900.00
	Street Light Improvement District Modifications	Business	\$0	\$4,000.00		City of Buckeye \$3,900.00
	Advertising Fees for Majority SLID Petitioners	Business	\$0	Billed Developer		City of Buckeye \$1,500.00
Town of Florence						
Summary of Proposed New or Modified Fees						
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Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Department/Division						
Finance						
	Document Scan	General Public	\$0	\$25 per page	Equipment use/employee time recovery	Other City Fee Ranges:
Town of Florence						
Summary of Proposed New or Modified Fees						
General Fund						
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Department/Division						
Court						
	Certified Record Fee	General Public	\$0	\$17.00/plus .25 per page	Equipment use/employee time recovery	Other City Fee Ranges:

Town of Florence Summary of Proposed New or Modified Fees General Fund						
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Department/Division						
Community Development/Building Safety Division						Other City Fee Ranges:
	Administration Fee Std. Plans	Residential		0-\$50	Cost recovery	
	Minor Revisions of Plans -Residential	Residential	\$50	\$50 Min.	Cost recovery	
	Minor Revisions of Plans -Commercial	Commercial	\$50	\$50 Min.	Cost recovery	
	Commercial Accessory Structures	Commercial	Hourly plan review	Based on valuation	Cost recovery/methodology	
	Demolition Permit-Residential	Residential	Valuation	\$100	Cost recovery/ methodology	
	Demolition Permit-Commercial	Commercial	Valuation	\$250	Cost recovery/methodology	
	Mechanical/Electrical/plumbing (res)	Residential	\$25+Project Valuation	\$75	Cost recovery/methodology	
	Mechanical/Electrical/plumbing (com)	Commercial	\$25+Project Valuation	\$300	Cost recovery/methodology	
	Certificate of Occupancy	Commercial	0	\$50	Cost recovery	
	Solar Plan review		Valuation	65% of Project Valuation	methodology	
	Pool	Residential	Valuation	\$400	Cost recovery/methodology	
	Awnings, metal pre-engineered	Residential	Project valuation	\$15.00 sq ft.	Cost recovery/methodology	
	Fire Alarm	Commercial	\$250-\$450	\$150	Cost recovery/methodology	
	CO2 System	Commercial	\$200	\$150	Cost recovery/methodology	
	Automatic Hood Suppression Systems	Commercial	\$200	\$150	Cost recovery/methodology	
	Fire Sprinkler	Commercial	\$350-\$400	\$300	Cost recovery/methodology	
	Modular Home Placement	Park Model Residential	\$360	\$360	Mandated	Fees state mandated
Department/Division						
Community Development/Planning						Other City Fee Ranges: Averages*
	Minor GP Amend		\$500 + 36/acre	\$1,000 + 10/acre		\$1,688 + 10/acre
	Major GP Amend		\$750 + 36/acre	\$2,500 + 10/acre		\$2,890 + 10/acre
	GP text amend		\$0	\$500		\$500
	Rezoning		\$500 + 36/acre	\$1,200 + 10/acre		2,023 + 36/acre
	DC Text Amen		\$500	\$1,000		\$1,900
	PUD		\$750 + 36/acre	\$2,500 + 40/acre		\$3,285 + 60.50/acre
	PUD Amend Major		50% of PUD Fee	\$2,000 + 20/acre		\$2,865 + 55.50/acre
	PUD Amend Minor		\$0	\$1,500 + 0/acre		\$2,457 + 55.50/acre
	Dev. Agreement		\$4,000 + Attorney Fees	\$4,000 + Attorney Fees		
	Dev. Agreement Amend		\$2,000 + Attorney Fees	\$4,000 + Attorney Fees		
	Variance		\$700 + Ads	\$700 + Ads		\$749 + Ads
	Preliminary Plat		\$1,000 + 30/lot/tract	\$2,000 + 30/lot/tract		\$2,774 + 30/lot
	PP Amend		\$500 + 15/lot/tract	\$750 + 15/lot/tract		\$820 + 15/lot
	PP Extension		\$750	\$750		\$405
	Final Plat		\$1,000 + 30/lot/tract	\$1,250 + 30/lot/tract		\$1,590 + 13/lot
	PP Amend		\$300 + 12/lot	\$650 + 12/lot		\$741 + 8.50/lot
	Condition Use Permit		\$500 + 36/acre	\$600		\$1,125
	Temp Use Permit		\$100	\$200		\$240
	Annexation		\$100 + actual costs	\$750 + 5/acre + Ads		\$835 + 5/acre + Ads
	Landscape Plans		\$0	\$75/Sheet		\$100/Sheet
	Design Review Admin		\$350 + 36/acre	\$350		\$662
	Design Review to P/Z		\$350 + 36/sheet	\$500		\$662
	Sign Package DR		\$125	\$500		\$998
	Appeals		\$300	\$300		\$433
	Zoning Clearance Letter		\$0	\$50		\$85
	Zoning Interpretation		\$0	\$150		\$300, \$150, \$120
	Residential Standard Plan (DR)	Master Builders	\$0	\$500		\$2,440, \$780, \$100
	Minor Land Divisions/Lot Splits		\$0	\$250		\$150, \$1,000, \$315, \$50
	Lot line Adjustments		\$0	\$250		\$250, \$1,000
Department/Division						
Cemetery						Other City Fee Ranges:
Burials	Holidays & Sundays			n/a		
	Open and Close - Weekdays		\$400.00	\$500.00		Tempe R=\$2,064 Glendale R=\$1,624 / NR=\$2,030 Coolidge R=\$1,220 / NR=\$1,520
	Open and Close - Saturday		\$500.00	\$700.00		Glendale R=\$700 Coolidge R=\$460 Tempe R=\$1,118 Glendale R=1,200 Coolidge R=\$1,395
	Disinterment - Open & Close - No Weekends		\$600.00	\$1,200.00		
	Um Interment - 3 allowed per plot		\$125.00	\$125.00		Glendale R=\$175
	Um Interment - Saturday		\$125.00	\$175.00		
	Infant - Newborn to 1 year old			\$250.00		Tempe R=\$520
	Child - 1 to 17 years old			\$300.00		
Plots	Regular Plot - Residents		\$100.00	\$400.00	Resident includes: living within 5 miles of town limits, born or lived in	
	Regular Plot - Non-Residents		\$300.00	\$1,000.00		
Department/Division						
Community Center						Other City Fee Ranges:
Room Reservations	Weekend/Off Hour Reservations	General Public	N/A	\$15 an hour/above Facility Room Rental Fees	To cover Town payroll costs of staff staying past closing.	
Special Interests						
	Special Interests	Residents	\$25 - \$67	\$25 - \$150	To cover Town payroll costs of staff	
	Special Interests	Non-Residents	\$31.25 - \$86	\$31.25 - \$170	To cover Town payroll costs of staff	
Department/Division						
Whitlow Rodeo Grounds						Other City Fee Ranges:
Arena Daily Rental Rate			N/A	\$200-\$300	Consistent with past Posse rates and in line with the regional study	Posse-\$200, Casa Grande-\$500, QC-\$225, Payson-\$225
Arena Daily Lights Rate			N/A	\$50-\$100	Consistent with past Posse rates	Posse-\$50
Daily Tractor Rate			N/A	\$50-\$100	Consistent with past Posse rates	Posse-\$50
Daily Water Truck Rate			N/A	\$100-\$200	Increased to cover HURF Rates	Posse-\$50
Camping Sites			N/A	\$10-25		
Department/Division						
Senior Center			All fees are per hour and require a two hour minimum. Kitchen can only rented with Dining Room rental.			Other City Fee Ranges:
Multi-Purpose Room	Resident		\$50-\$150 an hour	\$25 an hour	Fees are too high compared to neighboring Municipalities. Only criteria required is the renter must be 55+ to rent the facility. Fees proposed are for both Resident and Non-Resident	CG \$29/hr. - \$36/hr., AJ \$30
Dining Room	Resident		\$50-\$150 an hour	\$25 an hour		CG \$37/hr. - \$60/hr
Kitchen	Resident		\$100 w/dining	\$15 w/dining		
Entire Center	Resident		\$150	\$75 an hour		CG \$205/hr. - \$255/hr.
Multi-Purpose Room	Non-Resident		\$75-\$225 an hour			
Dining Room	Non-Resident		\$75-\$225 an hour			
Kitchen	Non-Resident		\$150 w/dining			
Entire Center	Non-Resident		\$225			
Copies - B&W	General Public			.50 per sheet	Adopting these fees from the Miscellaneous Fees on the Schedule of Town Fees.	
Copies- Color	General Public			\$1, \$2, \$3		
Notary	General Public			\$2 Non Town Business		
Department/Division						
Facilities						Other City Fee Ranges:
	Facilities Custodian	General Public		\$38.04 Per Hour	Employee time recover	FEMA Rates

Department/Division						
Police						Other City Fee Ranges:
	Special Duty/Police per hour, minimum 4 hrs	General Public	\$40 Per Hour	\$50.97 Per Hour	Employee time recover	FEMA Rates
Department/Division						
Fire						Other City Fee Ranges:
Permit Fees						
Blasting Operations (30-day Permit)				\$500		
Consumer fireworks retail sales (within existing occupancy) 30-day				\$250		
Consumer fireworks retail sales (temporary tent occupancy) 30-day				\$350		
Public Fireworks Display - 4" shells or less*				\$250		
Public Fireworks Display - shells larger than 4" *				\$350		
Pyrotechnic special effects *				\$250		
*stand by may be required						
Temporary tent/canopy greater than 200 sq ft (other than special event permit)				\$150		
Stand-by Fees						
Special Duty - single person				\$50 per hour		
Special Duty - Engine w/full crew				\$450 per hour		
Special Duty - Water tender w/2 person crew				\$350 per hour		
Special Duty - Ambulance or Brush Truck w/2 person crew				\$350 per hour		
Stand-by fees for community activities will be set through the Town of Florence special event permit process.						
Division/Department Community Development/Building Safety						
Engineering						Comparison to Maricopa County
Floodplain Clearance		Fee Estimate	\$20.00	\$40.00	Proposed Increase	\$100.00
Floodplain Use Permit, Category 1: Single Lot Residential		Fee Estimate	\$40.00	\$170.00	Proposed Increase	\$350.00
Floodplain Use Permit, Category 2: Commercial, Industrial Development		Fee Estimate	\$2,800.00	\$420.00	Proposed Decrease	\$600.00
Floodplain Use Permit, Category 3: Subdivision Development, Complex Projects		Fee Estimate	\$0.00	\$760.00	Proposed New Fee	\$800.00
Floodplain Use Permit, Sand and Gravel operations			\$2,800.00	\$2,800.00	Recommend Keeping the same	\$7,800.00
Floodplain Use Permit, Sand and Gravel operations, Renewal			\$500.00	\$500.00	Recommend Keeping the same	\$1,400.00
Floodplain Delineation Review (LOMRS), MT2			\$2,800.00	\$2,800.00	Recommend Keeping the same	\$3,000.00
Floodplain Delineation Review (MT-1)		Fee Estimate	\$0.00	\$215.00	Proposed New Fee	\$660.00
Appeals/Variances (Floodplain Board of Review or Board of Directors) Residential, Commercial, Industrial(posting required)			\$400.00	\$400.00	Recommend Keeping the same	\$250.00
Site Inspection of lot grading including PAD, Category 1 Amendment, each lot (requires minimum of 2 site visits)			\$75.00	\$0.00	Proposed Removal of this Fee	\$0.00
Continuance of Hearing - Applicant's Request			\$50.00	\$50.00		\$50.00
Continuance of Hearing (if new Posting Required)			\$160.00	\$160.00		\$170.00
Regulation (per copy)			\$7.50	\$0.00	Proposed Removal of this Fee	\$0.00
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Library						Other City Fee Ranges:
	Non-Resident Library Card Fee	General Public	\$5 per year	\$25 per year	The library's current \$5.00/year fee for non-resident cards is so far below the average that it is self-evident that an increase is needed. Of our comparison libraries, Eloy charges \$25.00/year for non-resident cards, which represents the lowest annual charge other than ours. The Florence Community Library recommends matching their rate of \$25.00 annually. This retains our claim to offering a very reasonable price for this service, which should forestall complaints, while at the same time bringing our rates into line with the rest of the County and raising overall revenue.	Other City Fee Ranges: Eloy Public Library: \$25, Coolidge Public Library, \$40, Apache Junction Public Library \$20 - 6 mo./\$40 yr., Casa Grande Public Library \$43, Queen Creek Public Library (MCLD) \$25 - 6 mo./\$50 yr
	NEW: Temporary Computer User Card	General Public		\$5.00 for 30 Days	We frequently have non-residents and non-card holders wanting to utilize our computers. We currently allow them up to 3 free guest passes before requiring them to get a library card. It is very difficult to keep track of guest pass users, which leads to abuse. Apache Junction, Casa Grande, and Queen Creek (MCPL) all charge non-card holders for computer guest cards. If we followed this example, charging \$5.00 for a 30-day computer card, we could increase revenue while greatly reducing the abuse of our current guest pass policy.	Other City Fee Ranges: Eloy Public Library: \$10, Coolidge Public Library, \$0, Apache Junction Public Library \$11 - 7 days., Casa Grande Public Library \$0, Queen Creek Public Library (MCLD) \$5 - 30 Days

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Summary of Proposed New or Modified Fees						
Non-General Fund						
City Code and Fee Schedule Reference	Current Fee Description	Customer Info	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Division/Department Community Development/Building Safety						
Water						
	Water Tap without Asphalt Patch	NewWater Customer that need new/service install		\$850	Construction \$850	Other City Fee Ranges:
	Water Tap with Asphalt Patch	NewWater Customer that need new/service install		\$1,450	Construction \$850 Asphalt Patch Mobilization Fee \$600	
Combined Service	Water & Wastewater with Asphalt Patch	NewWater Customer that need new/service install		\$2,300	Construction \$850.00 x2 plus Asphalt Patch Mobilization Fee \$600.	
Town of Florence						
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Non-General Fund						
City Code and Fee Schedule Reference	Current Fee Description	Customer Info	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Division/Department Community Development/Building Safety						
Wastewater						
	Sewer Tap without Asphalt Patch	NewWater Customer that need new/service install		\$850	Construction \$850	Other City Fee Ranges:
	Sewer Tap with Asphalt Patch	NewWater Customer that need new/service install		\$1,450	Construction \$850 Asphalt Patch Mobilization Fee \$600	
Combined Service	Water & Wastewater with Asphalt Patch	NewWater Customer that need new/service install		\$2,300	Construction \$850.00 x2 plus Asphalt Patch Mobilization Fee \$600.	
Town of Florence						
Summary of Proposed New or Modified Fees						
Non-General Fund						
City Code and Fee Schedule Reference	Current Fee Description	Customer Info	Existing Fee	Proposed Fee	Justification/Cost Basis	Comparisons
Division/Department Community Development/Building Safety						
Sanitation						
	Truck Rental Program	Customers within the service area	\$95.00	\$130.00		Other City Fee Ranges:

Posted this 8th day of July 2021.